



**Patient Information Sheet**

*(Please print clearly)*

Patient's Name: \_\_\_\_\_ Nickname: \_\_\_\_\_ Sex: M F

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
*(if different)*

Alternate Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Social Security #: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Occupation/Employer: \_\_\_\_\_

What is the best way to reach you on weekdays between 8:00 am-5:00 pm? Phone#: \_\_\_\_\_

Married  Single  Divorced  Separated  Widowed Spouse's Name: \_\_\_\_\_  
*(Parent's name if patient is under 18; Legal Guardian's if applicable)*

Spouse's Occupation/Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
*(Parent's Occupation/Employer/Work Phone if patient is under 18; Legal Guardian's if applicable)*

IN CASE OF EMERGENCY, Notify: \_\_\_\_\_ Relationship: \_\_\_\_\_  
*(Other than spouse/parent/guardian)*

Home Phone: \_\_\_\_\_ Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_

**FINANCIAL INFORMATION: PERSON RESPONSIBLE FOR PAYMENT OF FEES**

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Employer/Occupation: \_\_\_\_\_ Work Phone: \_\_\_\_\_

**PRIMARY INSURANCE**

Medicare  Other: \_\_\_\_\_

Subscriber Name: \_\_\_\_\_

ID#: \_\_\_\_\_ Group # \_\_\_\_\_

**SECONDARY INSURANCE**

Insurance Company: \_\_\_\_\_

Subscriber Name: \_\_\_\_\_

ID#: \_\_\_\_\_ Group # \_\_\_\_\_

May we leave a message on your answering machine or with a family member regarding your test/exam results, appointments, billing information, or medication refill? YES NO

Who else can our office talk to regarding the above?

Name: \_\_\_\_\_ Relation to Patient: \_\_\_\_\_ Phone #: \_\_\_\_\_

- I understand that I am responsible for all the charges whether or not paid by Insurance. I agree to pay my account with this office in accordance with the regular rates and payment terms of this office. In the event that I am entitled to health insurance or other benefits relating to my medical condition and available to cover the costs of treatment provided by this office, I hereby assign those benefits to this office to be applied to my bill.
- I agree that this office may release records pertaining to my treatment to my insurance company or other third parties responsible for payment of my medical charges. A facsimile or photocopy of this authorization will be as valid as the original.
- I have received and read the Notice of Privacy Practice Statement.

Patient's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's or Legal Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*(Parent must sign if patient is under 18; Legal Guardian must sign if applicable)*